



## Mortgage Request Information Checklist

Please provide the following information:

### Refinance Mortgage:

- Most recent Pay stub (each borrower)
- 2 years tax returns if self employed
- 2 years W2's
- Current mortgage statement
- Copies of loan statements for loans being paid off
- Copy of property tax bill

### Miscellaneous items: (if applicable)

- Copy of divorce agreement
- Gift letter
- Explanation of credit history
- Child support verification
- Copy of awards letter

\$350.00 Appraisal Fee for Single Family\*

\$525.00 Appraisal Fee for Multi-family\*

Lock in fee to lock in the rate

\* This fee is part of the closing costs and is applied to the appraisal fee.